

**MOORHAVEN VILLAGE MANAGEMENT COMPANY LTD  
FORM OF TENDER  
FOR GROUNDS MAINTENANCE SERVICES**

Name of Respondent:

Company Name:

Address:

Telephone No:

Email address:

The Respondent has examined the tender documents in respect of the proposed contract and wishes to offer to carry out the services in conformity with the Invitation to Tender, the General Terms & Conditions and the Works Schedule for the following sum:

Year One £ per annum, excluding VAT                      £.....

Year Two £ per annum, excluding VAT                      £.....

Year Three £ per annum, excluding VAT                      £.....

Total cost for the 3 year period, including VAT    £ .....  
(if applicable)

VAT registration number, if applicable                      .....

The Respondent acknowledges that if this Tender is accepted, the Respondent will be required to enter into a legally binding contract within 30 days with Moorhaven Village Management Company Ltd, incorporating the terms set out in the Invitation to Tender, the General Terms and Conditions, and the Schedule (of works) insofar as they are not inconsistent with any details or requirements of the Tender.

The Respondent understands that Moorhaven Village Management Company Ltd does not bind itself to the lowest or any Tender and will not pay any expenses incurred in connection with the preparation or submission of any Tender. The Respondent hereby certifies that this is a bona fide Tender and that the amount of the Tender has not been fixed or adjusted by, or under, or in accordance with any agreement or arrangement with any other person.

The Respondent also certifies and undertakes that it will not communicate to any person, association or corporation other than Moorhaven Village Management Company Ltd the proposed or actual amount of the Tender, or give any indication

thereof, except where the disclosure in confidence of the approximate amount of the Tender was necessary to obtain professional advance such as (but not limited to) insurance premium quotations required for the preparation of the Tender, and the Respondent declares that it has not adjusted the amount of the Tender pursuant to any agreement or arrangement with a third party.

Authorised Signatory .....

Name.....

On Behalf of (Company Name).....

Date.....